QUESTION POOL:

COURSE EVALUATION QUESTION EXAMPLES

The question pool is intended to serve as a source of inspiration for designing course evaluation surveys. Pick and choose freely your preferred questions and response options. Not all (sub-) questions will be appropriate for all courses.

The question pool is structured under main headings.

- Pre-conditions
- Process
- Outcome/result
- Course overall
- Background questions

The construction of the questions in the question pool is relatively standardised. In some cases, of course, other formulations and more "customised" response options will be necessary, which the question pool does not include.

There are different choices to consider when designing questions and response options. For example, consider whether to choose:

- Open-ended questions or questions with fixed response options
- An even or odd number of response options in scale questions
- *Number of scale steps* in the response options
- *Symmetric- or asymmetric scale.* In a verbalized symmetric scale, the response alternatives on both sides of the scale reflect each other (for example, to a low degree to a high degree), which is preferable for quantitative analyzes.
- Verbalization of all scale steps or only the end points
- A question or a statement on which to take a position
- Any use of the response option *don't know/not applicable*
- Any use of the *option to comment*

If you wish to learn more about survey methodology and/or question construction, many sources are available. For example, Statistics Sweden (SCB) has published "Frågor och svar om frågekonstruktion i enkät- och intervjuundersökningar" ["Questions and answers- question design in self-administered- and interview questionnaires"] see https://www.scb.se/hittastatistik/statistik-efter-amne/ovrigt/ovriga-publikationer-ej-statistik/pong/publikationer/fragor-ochsvar--om-fragekonstruktion-i-enkat--och-intervjuundersokningar/

The question pool gives preference to scale questions with five-point, verbalized response options, but other question styles are equally possible, of course.

PRE-CONDITIONS

Information and administration

	Very dissatisfied	Quite dissatisfied	Neither satisfied nor dissatisfied	Quite satisfied	Very satisfied
How satisfied are you with the course information before the course began?					
How satisfied are you with the course information during the course?					

Comments:

	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
Administration during the course (schedule, exam registration etc.) ran smoothly					

Comments:

Prior knowledge

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree
To what degree have you had difficulty to follow the course due to inadequate prior knowledge?					

If you felt that you have had inadequate prior knowledge during the course, please specify here.

Familiarity with course objectives

	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
I am familiar with the course objectives					
In general, I knew what was expected of me in this course with regard to the course objectives					

PROCESS

If considered relevant for the course, the questions may be split into sub-questions, for example for different sub-components of the course.

Course requirements, level of difficulty and work pace

	Disagree completely	Agree to a low extent	Agree partly	Agree to high extent	a Agree completely
It was clear to me what was required to complete the course					
I feel that the course demands in terms of work effort correspond with the number of credits					
It is possible to finish this course just by studying for/working hard close in time to the exam					
This course was intellectually challenging					
	Far too low	Too low	About right	Too high	Far too high
I think the degree of difficulty of the course was					
I think the work pace of the course was					

	Far too low	Too low	Just right	Too high	Far too high	Don't know
Degree of difficulty of studies?						
Work load?						
Personal responsibility?						
Comments:						

What is your assessment of the demand level of the course regarding:

Assessment of teacher effort

Assess the effort overall of the teacher(s) To what degree do you think that:

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
The teacher(s) were good at explaining the course content that was hard to understand						
The teacher(s) kept teaching at an appropriate level of difficulty						
The teacher(s) were responsive to what parts of the course content were hard to understand						
The teacher(s) were engaged in their teaching						

The teacher(s) seem knowledgeable with regard to the course content			
The teacher(s) made the course content interesting			
The teacher(s) were positive to engage in dialogue with students			
The teacher(s) treated students well			
I was motivated by the teacher(s) to do my best in the course			
The teacher(s) were available to answer questions			
To what degree did you receive feedback from teachers on your performance (for example, oral/written comments on PM, essays, seminar work)?			
To what degree have you found the feedback you received in the course useful?			

Please provide constructive suggestions for improvement regarding the teacher's effort here.

Assessment of your own effort

How many hours/week did you spend on the course on average in total (including scheduled teaching)?

	0-14 h	ours 15-24 hours		□ 35-44 hours	☐ 45-54 hours	55 hours or more
		Very dissatisfied	Quite dissatisfied	Neither satisfied nor dissatisfied	Quite satisfied	Very satisfied
How satisfied are you with your o effort in the course?	wn					
		To a very low degree	To a low degree	To some degree	To a high degree	To a very high degree
To what degree did you push your to learn as much as possible durin the course?						
To what degree were you active in course's various elements (for example, asking questions or contributing to discussions in som other way)?						
To what degree have you actively reflected on the content of the cou literature?						
To what degree have you actively related new information from the course to your own prior knowled experience and perspective?						
To what degree did you seek help from teachers or classmates when did not understand something in the course?	•					

To what degree did you actively participate in group work?			
To what degree did you take advantage of opportunities for oral skills training (i.e. presentations, active participation in discussions)?			
To what degree have you reflected on your own study habits and study techniques?			
To what degree have you treated your teachers well?			
To what degree have you treated your classmates well?			
To what degree have you contributed to good collaborations with your classmates?			

Active student participation

	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
There have been good opportunities for students to be active (for example through tasks and forms of work) in the various elements of the course					
There have been good opportunities for students to contribute to one another's learning throughout the various elements of the course (through group work, debate, written/oral comments on one another's work etc.)					
I have discussed the content of the course literature with other students in the course					

Comments:

Study climate

Overall, how do you perceive engagement in the course?

	Disengaged		Engaged
teacher(s) engagement			
your own engagement			
Comments:			

I think that as a student, I have been treated well by:

	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
teachers/teaching staff in the course					
other staff with whom I have had contact					
other students in the course					
Comments:					

Division of scheduled time and self-study

What do you think about the *scope* of the following:

Scheduled time with teachers during the course?	Too little	About right	Too much
Time for self-study during the course?			

Forms of examination and teaching

Remove the teaching/examination forms that were not included in the course!

To what degree has each teaching/examination form below contributed to your learning during the course?

	To a very low degree	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
Lectures						
Seminars						
Group work						
Self-study						
Supervision						
Lab work/exercises						
Field trips, excursions or similar						
Home exams						
Written exams						
Individual written assignments for submission and reports						
Oral presentations						
Digital teaching tools (e- learning)						
Placement/Internship						

Other 1: Other 2:			
Comments:			

Remove the teaching/examination forms that were not included in the course!

What is your assessment of the scope of the following teaching/examination forms during the course?

	Too little	About right	Too much
Self-study			
Lectures			
Seminars			
Group work			
Supervision			
Lab work/exercises			
Field trips, excursions or similar			
Home exams			
Written exams			
Individual written assignments for submission and reports			
Oral presentations			
Digital teaching tools (e- learning)			
Placement/Internship			
Other 1:			
Other 2:			

Comments:

Course literature

Relative to the length of the	Too little	About	Too much	Don't
course, I think the scope of the		right		know
course literature was				

Note that the questions below can include, in addition to books, compendia, academic articles etc. that were part of the course.

What is your assessment of the value of the course literature for your learning in the course?

	Not worthwhile at all		Very worthwhile	Do not know/not applicable
Enter title, author				
Enter title, author				

What is your assessment of the content of the course literature?

	Too easy	Just challenging enough	Too challenging	Do not know/not applicable
Enter title, author				
Enter title, author				

Comments:

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
To what degree were gender aspects of the course literature addressed in the course?						

You may provide additional comments on the course literature here.

Connection to research

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
To what degree did the course provide insight into current research in the field?						
To what degree did the course develop your ability to understand academic texts, for example academic articles?						
To what degree did the course develop your ability to apply scientific methods?						
To what degree do you feel that the research conducted in your department/equivalent was integrated into the course?						
Connection to working life						
	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
To what degree do you feel that the course was connected to working life?						
To what degree do you feel that what you learned in the						

13

UPPSALA UNIVERSITY			
Unit for Quality and Evaluation			
January 2019			
course has prepared you for			
your future working life?			
To what degree have you had			
the chance to integrate			
theoretical and practical			
elements in the course?			

If you have any ideas about how you think the working life connection in the course could be improved, please write them here.

Examination(s)

I think the requirements for th examination(s) were	e	Far too low □	Too low	About right	Too Far t high hig □ □	h
	Disagree completely	Agree to a low extent	0	Agree to high extent	a Agree completely	Do not know/not applicable
I have a clear understanding of what was expected of me in order to pass the course examinations						
The course objectives, teaching and examination(s) are clearly connected to one another						
There was a clear connection between the course objectives and teaching						
The examination(s) were consistent with the course objectives						

What is your assessment of the scope of writing time relative to

the tasks?

Written exams:	Too short	About right	Too long		
Comments:				 	
The actual completion of examination tasks stimulated my learning further					
The examination(s) gave me a fair chance to demonstrate my knowledge					
The examination(s) were overly oriented towards memorization					
The examination(s) fostered my ability to make independent analyses					
The examination(s) fostered my analytical ability					
The course examination(s) required deeper understanding (such as analysis, independently developed reasoning and complex problem-solving)					
The examination(s) required a genuine understanding of the course content					

15

Please provide constructive suggestions for improving examinations here:

Supervision

	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
The supervision I received was beneficial for my academic paper					
The scope of supervision was sufficient					
I am satisfied with the content of the supervision I have received					

Please provide constructive suggestions for improving supervision here:

Treatment, discrimination and harassment

The following text should be included with questions about discrimination and harassment:

If you feel you are now or have in the past been discriminated against, harassed, or sexually harassed in connection with your studies at Uppsala University and need information about where you can get advice and support, go to: http://uu.se/en/students/your_rights/working-conditions-and-equal-opportunities/.

You may submit constructive suggestions here for how the course (for example teaching, teaching activities, course literature and/or examination) could be improved in order for all students to feel welcome and to participate on equal terms:

If you feel that *treatment* (with regard to gender, transgender identity, ethnicity, religion or other belief, disability, sexual orientation or age) could be improved in the course in some way, please provide constructive ideas for improvement here:

Did you experience discrimination at any point during your studies in the course? (Discrimination here means unfair treatment in the form of worse treatment than someone else, directly or indirectly, or due to inadequate access.)

Yes	
No	
Do not want to answer	

If yes, on what ground(s) did you experience discrimination? (It is possible to choose several response options.)

Gender	
Transgender identity or expression	
Ethnicity	
Religion or other belief	
Disability	
Sexual orientation	
Age	

Did you experience harassment at any point during your studies in the course? (Harassment here means conduct that devalues an individual and that is connected to one or more of the grounds for discrimination: gender, transgender identity or expression, ethnicity, religion or other belief, disability, sexual orientation, age)

Yes	
No	
Do not want to answer	

If yes, on what ground(s) did you experience harassment? (It is possible to choose several response options.)

Gender	
Transgender identity or expression	
Ethnicity	
Religion or other belief	
Disability	
Sexual orientation	
Age	

Did you experience sexual harassment at any point during your studies in the course? (Sexual harassment here means conduct of a sexual nature that devalues an individual.)

Yes	
No	
Do not want to answer	

OUTCOME

Goal attainment with regard to course objectives

To what degree do you feel the course contributed to goal attainment regarding the following course objectives?

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
Enter objective 1!						
Enter objective 2!						
Enter objective 3!						
Enter objective 4!						
Etc.						
Comments:						

Assessment of development of general abilities- progression

To what degree have studies in the course contributed to develop your ability to:

	To a very low degree	To a low degree	Neither	To a high degree	To a very high degree	n Don't know
Independently solve problems?						
Think critically?						
Search for and evaluate information?						

Independently conduct analyses?			
Explain what you learned to people without specialised knowledge in the field?			
Read and understand academic texts?			
Write an academic text yourself?			
Give oral presentations?			
Communicate in English?			
Make ethical assessments?			
Work in groups/work with others?			
Follow the development of knowledge in the academic field of the programme?			
Understand the difference between academic references and plagiarism?			
Use scientific methods?			
Search for academic information (information searches via databases, library services etc.)?			

Evaluate sources when			
searching for			
information?			

Subject knowledge – progression

To what degree did the course...

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
connect to what you previously have learned in the subject?						
build on to what you previously have learned in the subject?						
contribute to a deeper understanding of the subject?						
contribute to new knowledge in the subject?						
contribute to giving you expanded breadth in the subject?						
contribute to giving you an overall perspective on the subject?						

Comments:

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
To what degree do you think the level of demand increased in this course relative to your previous studies in the subject?						

To what degree did the course			
entail new challenges that helped			
you grow?			

Programme students – progression

To what degree did the course...

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
connect to what you previously have learned in the programme?						
build on to what you previously have learned in the programme?						
contribute to a deeper understanding of the academic field of the programme?						
contribute to new knowledge in the academic field of the programme?						
contribute to giving you expanded breadth in the academic field of the programme?						
contribute to giving you an overall perspective on the academic field of the programme?						
Comments:						

	Not at all	To a low degree	To some degree	To a high degree	To a very high degree	Do not know/not applicable
To what degree do you think the level of demand increased in this course relative to your previous studies in the subject?						
To what degree did the course entail new challenges that helped you grow?						

International, sustainability and gender equality perspective

To what degree did the course include:

	To a very low degree	To a low degree	Neither	To a high degree	To a very high degree	Don't know
international views/perspectives (for example, an understanding of other countries and international relations)?						
aspects of sustainable development (ecological, economic and social development perspective)?						
a gender equality perspective (for example in course literature, course assignments, during lectures or seminars)?						

COURSE OVERALL

	Very dissatisfied	Quite dissatisfied	Neither satisfied nor dissatisfied	Quite satisfied	Very satisfied
How satisfied are you with the course overall?					
	Disagree completely	Agree to a low extent	Agree partly	Agree to a high extent	Agree completely
The course has stimulated my interest in the subject					
I think I will have use of what I learned during the course in my continued studies					
I think I will have use of what I learned during the course in my future working life					

Summarise your primary impression of the course by marking the words that best describe the course for you. (Mark as many as you consider suitable.)

stimulating	engaging
problem solving	too hard
analytical	too easy
deeper knowledge of the subject	interesting
intellectually challenging	uneven
boring	heavy
effective	practical application
unnecessary	ineffective
aha-moment	useful
memorization	other:

Comments:

This was especially good about the course:

The course was missing this:

This could be improved in the course: (Please provide as constructive ideas as possible.)

BACKGROUND QUESTIONS

These questions are only applicable in some cases: in courses with a lot of students and where the intention is to conduct a deeper analysis. Consider the aspect of privacy. Collection of background information increases the possibility of identifying respondents.

	Female	Male	Do not identify as male or female				
Gender							
	20 years or younger	21-25 years	26-30 years	31-35 years	36 years or older		
Age							
Do you have children at hor under the age of 18?		ľes □	No				
Is this your first term of university/higher education studies?		∕es □	No				
	1 term	2 terms	3-4 terms	5-6 terms	7-8 terms	9-10 terms	More than 10 terms
How many terms total have you studied at a university/higher education institution including this term?							

What term in your programme are you in currently?

□ Term 1

- \Box Term 2
- \Box Term 3
- □ Term 4
- \Box Term 5
- □ Term 6
- \Box Term 7
- □ Term 8
- □ Term 9
- □ Term 10
- □ Term 11