

Taking a Home Exam in Inspera Assessment

Open your browser and go to exam.uu.se



Log on in the same way as you log on to Studentportalen. This will take you to your home area in Inspera.

You will find three areas:

"My tests", "Archive" and "Demo tests".

"My tests": your upcoming exams (to which you are registered)

"Archive": your previously taken exams

"Demo test": a trial exam - use it to test how you can answer different types of question formats in the system

Choose "My Tests"

and click on the text

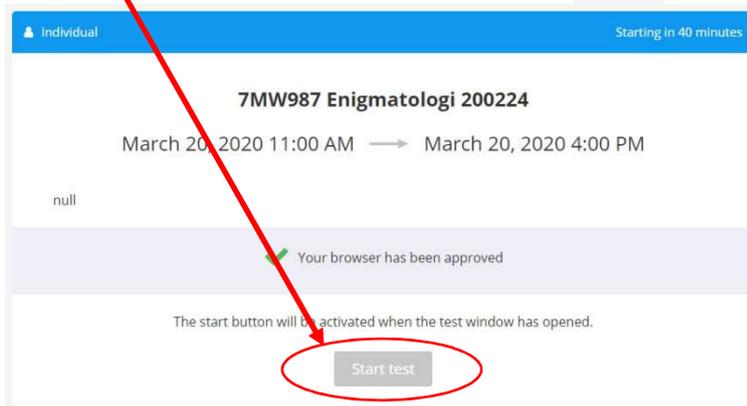
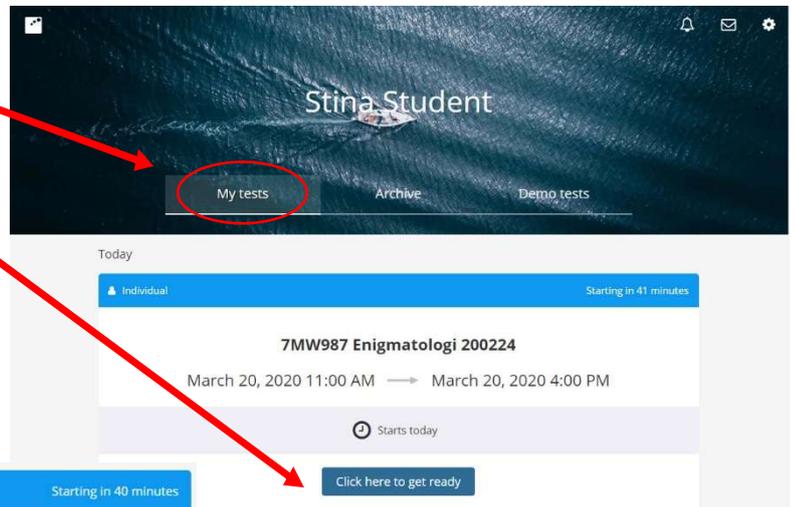
"Click here to get ready"

on the exam you are about to take (check exam name and date to choose the correct one!)

Here you find a box with the text

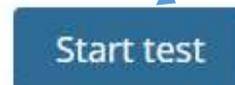
"Start test"

Note: If the box is grey, the exam is not yet available!



In the blue bar above the name of the exam, the time until the exam will start is displayed.

At the start time the "Start test" turns blue. You can now click the box. The exam opens and you can start writing your exam.



You are now at the front page of the exam.

Here you will find a page with information concerning the exam: E.g. grading, rules and how to reach the teacher in charge during the exam period.

Find following user interface options:

In the header you will find to the left: Your name connection and the timer for **remaining** time to write.

To the right: A bell: Teacher's message to you during the exam will appear here. A "hamburger" menu contains tools (language choice, spell check activation). Some options may be inactivated by the teacher - those you will not be able to change

The screenshot shows an exam interface. At the top left, the user's name 'Stina Student Stina Student' and connection status 'Uppkopplad 4 timmar, 17 minuter återstår' are displayed. At the top right, there is a bell icon and a hamburger menu icon. The main content area shows a question titled '1(c) Pubruna' with a sub-question: 'Många studentnationer i Uppsala har pubverksamhet, men vad heter de olika nationernas pubar?'. Below this is a matching exercise table:

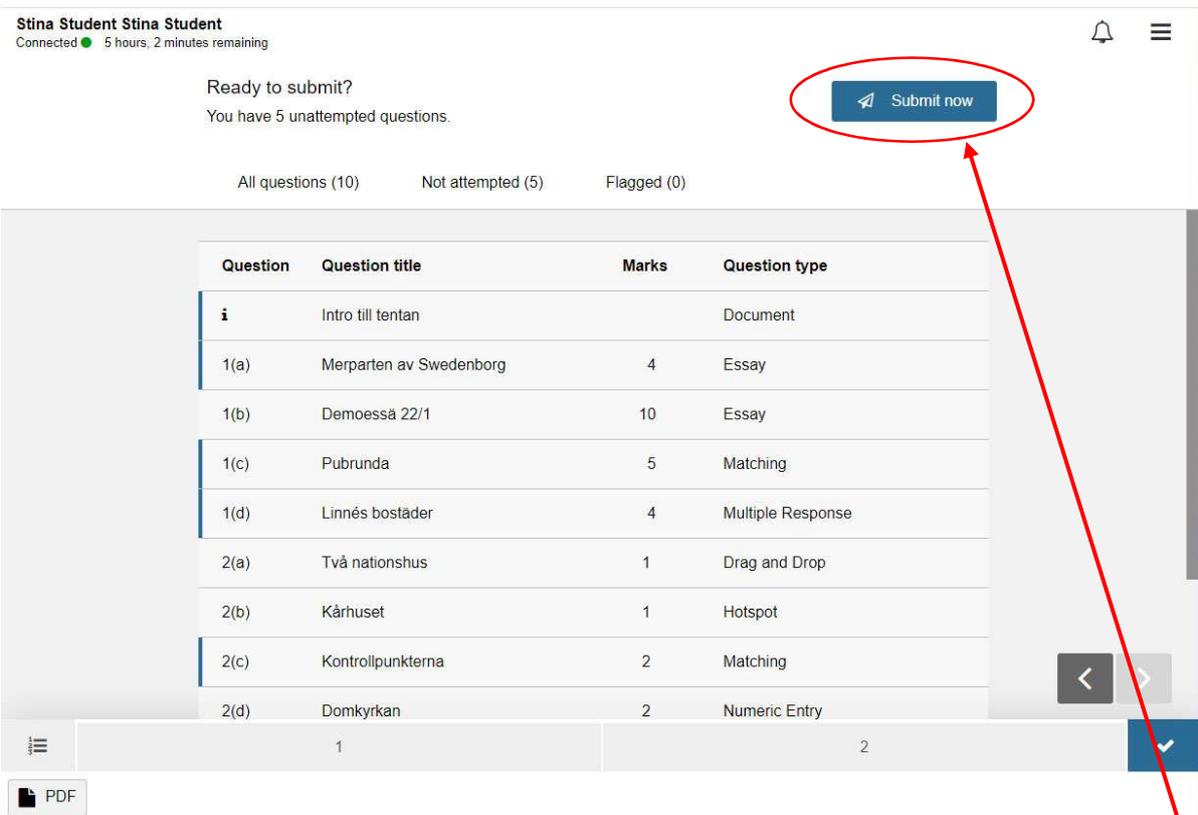
	GH	Norrlands	Östgöta	Västgöta	Uplands
Tages	<input type="radio"/>				
Djåknen	<input type="radio"/>				
Svantes Källare	<input type="radio"/>				
Orvars Krog	<input type="radio"/>				
GHuben	<input type="radio"/>				

Below the table, there is a note: 'Denna fråga är av kategorin "Matchning/parning". Rader och kolumner skall matchas ihop. Unika matchningar är inte nödvändigt. Flera rader kan ha sin rätta matchning i samma kolumn, men det är endast möjligt med en matchning per rad.' At the bottom of the question area, there are buttons for 'Återställ' and 'Totalpoäng: 5'. At the bottom of the interface, there is a navigation bar with buttons for '1', 'i', 'a', 'b', 'c', 'd', and a checkmark. Red arrows point to these buttons and are numbered 1 through 7. A red circle highlights the left and right navigation arrows.

The footer:

1. Index page. An overview of the content of the exam. Not present in every exam.
2. Added resources, like PDF-files or links to external resources (if needed for this question)
3. "i" = "information page". i.e. not a question to be answered
4. Here question 1c is marked, the question is currently on display. Click on any of the other letters and you will be taken to this question. Questions can also be numbered consecutively; 1, 2, 3, 4 ...etc
5. Question #2. Since it isn't on display, the underlying 2a, 2b, 2c are hidden.
6. The navigation arrows take you to the next (arrow to the right) or previous (arrow to the left) question.
7. Conclusion. The last page of the exam. Here you find an overview of the questions, which you have answered, or not. You can go back and continue to answer questions if you so wish.

Conclusion – an overview of the exam



The screenshot shows the Stina Student exam interface. At the top, it says "Stina Student Stina Student" and "Connected 5 hours, 2 minutes remaining". Below this, it asks "Ready to submit?" and states "You have 5 unattempted questions." A blue button with a paper airplane icon and the text "Submit now" is circled in red. Below the button, there are filters for "All questions (10)", "Not attempted (5)", and "Flagged (0)". A table lists the questions with their titles, marks, and types. At the bottom, there are navigation arrows and a blue checkmark button.

Question	Question title	Marks	Question type
i	Intro till tentan		Document
1(a)	Merparten av Swedenborg	4	Essay
1(b)	Demoessä 22/1	10	Essay
1(c)	Pubbrunda	5	Matching
1(d)	Linnés bostäder	4	Multiple Response
2(a)	Två nationshus	1	Drag and Drop
2(b)	Kårhuset	1	Hotspot
2(c)	Kontrollpunkterna	2	Matching
2(d)	Domkyrkan	2	Numeric Entry

This is the last page of the exam. Here you can see answered and unanswered questions. It is still possible to go back and continue to work on the questions within the allowed time.

When you are satisfied with your work, you **must click the blue button** with the paper airplane and the text

”Submit now”

You will receive a confirmation that your exam is handed in with a new box with green check mark..



The screenshot shows a confirmation screen in the Stina Student app. At the top, it says "Du är inloggad som Stina Student". Below this, there is a blue bar with "Individuell" and "Avslutas om 4 timmar". The main title is "Uppgiftsgruppskopplingsprov" and the dates are "17 mars 2020 18:12" to "17 mars 2020 22:30". At the bottom, there is a green checkmark and the text "Du lämnade in för en minut sedan".

N.B. Once the exam is handed in, it can not be re-opened!