

## EXAMINATION REGISTRATION

All tests administered in examination halls at Uppsala University are taken anonymously. Don't forget to bring your anonymity code with you to the examination hall and write it on your examination paper.

Examination registration is mandatory.

From October 19, 2018, the examination registration is done in Ladok.

[Register for examination here](#)

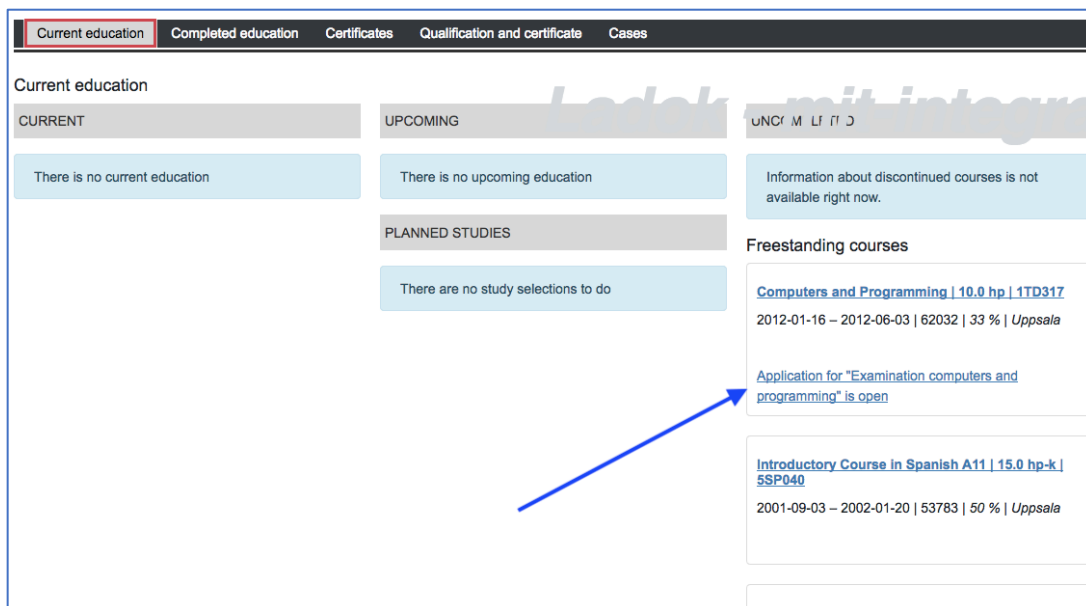
Guide to how to register for examination and where to find an anonymisation code

Examination registrations are done in the national Student information system [Ladok](#). There you will find information about examination registrations for different courses, and can register, unregister and see your anonymity codes.

After the last registration date has passed and the registration is closed, you will receive an e-mail as a confirmation of your registration. The letter contains information about the examination: date, time, local and code. The letter goes to your e-mail address at Uppsala University (@ student.uu.se), if you wish to forward your e-mail to another e-mail address, read more [here](#).

How to register to the examination

Current examination registrations are displayed on your [Ladok starting page](#), see examples below, the course Computers and Programming. The registration link contains the name that the administrator gives the exam when the examination registration is created (may vary in different courses). To view information about the exam, you must click on the link, see the arrow.



The screenshot shows the 'Current education' section of the Ladok system. It features a navigation bar with tabs: 'Current education' (highlighted), 'Completed education', 'Certificates', 'Qualification and certificate', and 'Cases'. Below the navigation bar, there are several panels:

- Current education:** A sub-section with 'CURRENT' and 'UPCOMING' tabs. The 'CURRENT' tab shows 'There is no current education'. The 'UPCOMING' tab shows 'There is no upcoming education'.
- PLANNED STUDIES:** A panel showing 'There are no study selections to do'.
- Freestanding courses:** A list of courses with details:
  - Computers and Programming | 10.0 hp | 1TD317**: 2012-01-16 – 2012-06-03 | 62032 | 33 % | Uppsala. Below this is a link: 'Application for "Examination computers and programming" is open'. A blue arrow points to this link.
  - Introductory Course in Spanish A11 | 15.0 hp-k | 5SP040**: 2001-09-03 – 2002-01-20 | 53783 | 50 % | Uppsala.
  - Science and Religion | 7.5 hp-k | 15T1231**: (partially visible).

After clicking on the link, you will find the course page in Ladok:

Current education Completed education Certificates Qualification and certificate Cases

Computers and Programming 10.0 hp 1TD317

About the session  
 Study period: 2012-01-16 – 2012-06-03  
 Code: 62032  
 Pace: 33 %  
 Type of instruction: Web-based distance learning  
 Place: Uppsala

RESULT

Final grade

Grade:-  
 Examiner: -

Assignments - 10.0 hp

Grade:-  
 Examiner: -  
 Code:-

2018-11-06 09:00 - 12:00 | Kattis testar tenta

Place: Uppsala  
 Location:Magistern  
 Other information:

Application: 2018-10-16 - 2018-10-25  
 I want to apply

Apply

Here you will find all information about date, time and location etc. and a message (Other information) that may have been added by an administrator. You register by ticking the checkbox next to *I want to apply* and then click the *Apply* button.

You will receive a confirmation immediately that the registration has gone through and you can also see your anonymisation code:

Current education Completed education Certificates Qualification and certificate Cases

Computers and Programming 10.0 hp 1TD317

About the session  
 Study period: 2012-01-16 – 2012-06-03  
 Code: 62032  
 Pace: 33 %  
 Type of instruction: Web-based distance learning  
 Place: Uppsala

RESULT

Final grade

Grade:-  
 Examiner: -

Assignments - 10.0 hp

Grade:-  
 Examiner: -  
 Code:-

2018-11-06 09:00 - 12:00 | Kattis testar tenta

Place: Uppsala  
 Location:Magistern  
 Other information:  
 Anonymisation code: AB-0001-PZE

Your application is now made

Application: 2018-10-16 - 2018-10-25

Decline

On the same page, you can delete your registration (application) by clicking *Decline*.

When you are registered to the exam, the link to the examination registration will not be shown on Ladok's starting page. To view the anonymisation code for a particular examination opportunity, click on the course name on the starting page. You will then end up on this page:

The screenshot shows the course page for 'Computers and Programming 10.0 hp 1TD317'. The navigation bar includes 'Current education', 'Completed education', 'Certificates', 'Qualification and certificate', and 'Cases'. The course details on the left include: 'About the session', 'Study period: 2012-01-16 – 2012-06-03', 'Code: 62032', 'Pace: 33 %', 'Type of instruction: Web-based distance learning', and 'Place: Uppsala'. The main content area is titled 'PARTICIPATION ON THE COURSE' and shows 'Study period 1 (2012-01-16 – 2012-06-03)' with a 'Scope: 10.0 hp' and 'Registered' status. Below this, there are 'Other options' including a radio button for 'I want to terminate' with a 'Terminate the course' button. A left-hand menu contains 'Result' and 'Participation on the course'. A blue arrow points to the 'Result' link.

If you click on *Result* in the left-hand menu, you will see the examination registration page, all data, and the anonymisation code.

The screenshot shows the 'Result' page for the same course. The navigation bar is the same. The course details on the left are identical. The main content area is titled 'RESULT' and shows 'Final grade' with 'Grade:-' and 'Examiner: -'. Below this, it shows 'Assignments - 10.0 hp' with 'Grade:-', 'Examiner: -', and 'Code:-'. A specific assignment is listed: '2018-11-06 09:00 - 12:00 | Kattis testar tenta' with 'Place: Uppsala', 'Location: Magistern', and 'Other information:'. The 'Anonymisation code' is 'AB-0001-PZE'. A green box contains the message 'Your application is now made'. Below this, the 'Application' period is '2018-10-16 - 2018-10-25' and a red 'Decline' button is present.