

# Course evaluations and course reports within the Biology Section IBG coordinates

### How do we follow them up?

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#### Course evaluation work – Biology section

Teachers get instructions fom IBG for evaluating & reporting each course period



A template with common questions from SciTech + course specific questions



Teachers publish evaluations (CE) and reports (CR) in the student portal



Results from CE+CR are presented by the course leaders next time the course is given

IBG collects CE+CR and places them in a Faculty portal



Programme coordinators retrieve
CE and CR –compile the results in a
table



Programme board discusses them and give feedback to course leader



The faculty follow up how many of our courses were evaluated & reported periodically



#### Course evaluation work – Biology section

## Course representative meetingsA formative evaluation activity

- Parallel meetings in English and Swedish twice per period
- Possibility to correct problems during the course
- Gives the representatives power/support to speak for their peers directly with the course leader
- IBG takes problems that should be handled by others to the right instance: the superintendent, programme director, local directors of studies etc.
- Student union reps. take minutes and report to UTN



#### Course evaluation work – Biology section

