Thesis Production

Print and publish
avhandling@ub.uu.se

Do not include files

Send your files with:

Dropbox.uu.se

Max 2 Gb
Testing is in progress and Dropbox might be unavailable from time to time.

Welcome to Dropbox
Dropbox is a system for temporary storage and sharing of files.
Files can be sent both from university users to external parties and vice versa.
By using Dropbox, one can avoid sending large attachments via e-mail.
Current size limits are 2.0 GB per file and 2.0 GB per collection of files (dropoff). Each collection of files (dropoff) may contain at most 99 files.
Each collection of files (dropoff) is kept for a maximum of 14 days and will then be deleted automatically.

Enter Dropbox

General
All logins are handled by Joint Web Login.
When logging in, please use your user identity and password A.
If you have lost your user identity and/or password, please request a letter with your user profile or contact helpdesk by phone 018-4717890 or e-mail helpdesk@uu.se.

This web page uses cookies for session handling purposes during logins, logouts and ordinary usage of the system. You can avoid these by configuring your web browser not to accept cookies; however, logins, logouts and the system in its entirety will then not function as intended.
You may perform the following activities:

- **About the Dropbox**
- **What is the dropbox?**
- **Drop-off**
  - Drop-off (upload) a file for a Uppsala universitet user.
- **Pick-up**
  - Pick-up (download) a file dropped-off for you by a Uppsala universitet user.

If you are a Uppsala universitet user, you may also perform the following activities:

- **Login**
  - Use your username to log in and access features not available to the public.
1. Information about the Sender

Your name: Yourname
Your organization:
Your email address: Your.name@uu.se

Send an email to me when the recipient picks-up the file(s).

2. Information about the Recipient

Recipient 1:
Name: Thesisproduction
Email: avhandling@ub.uu.se (must end with @uu.se or *@.uu.se)

Upload a CSV or text file containing addresses:

3. Choose the File(s) you would like to Upload

File 1: /Volumes/data/Produktion/Arbeten/Avhandlingar VT 2013/Johns
Description: Paper 1

File 2:
Description: 

Drop-off the File(s)

PLEASE NOTE

Files uploaded to the Dropbox are not scanned for viruses. Exercise the same degree of caution as you would with any other file you download. Users are also strongly encouraged to encrypt any files containing sensitive information (e.g. personal non-public information, PNP) before sending them via the Dropbox! See this page for information on encryption.

If you are attaching a file containing the dropoff recipients’ addresses, the file should be:

- A plain text file with a single email address per line
- A spreadsheet in CSV format (e.g. exported by Excel)
Please remember:

• File names should indicate order

• We need to know which pages to print in colour
  Example: Kappa – figure 2,5,8; Paper1 – figure 3,4…
Thesis production

**Phd. student**

- Submission of files: PDF, Word and DiVA
- Print preparation
- PDF proof

**PDF proof approved?**

- Yes
  - PDF proof approved
  - Thesis sent to printers
- No
  - Submission of corrected files
  - Final PDF proof

**Print proof**

- Print proof
- E-publishing

**Print proof approved**

- Yes
  - Printing
  - Delivery

**Submission of files**

- PDF, Word, and DiVA

**Workday 1:** Deadline for submission
Thesis production has received all documents for the thesis, before 08.00 am

**Workday 6:** Submission of Corrections

**Workday 8:** Deadline for approval
PDF proof approved for printing, before 08.00.
Complete thesis sent to the printers

**Workday 17:** Delivery
Printed thesis is delivered to the specified delivery address

**Posting**

- Posting last day
Images/figures

• Save all figures with background
• Not to small
  • Lines, dots and small objects
  • Text below 4 pt
• Images/figures

<300 ppi

600 ppi
Pixel based graphics

Decrease size = Better resolution
Increase size = Poorer resolution
Calculation: Height/Width (cm) / 2.54 cm x resolution = amount of pixels
ex. 12 / 2.54 × 300 = 1417 pixels wide and high
• A comparison of CMYK and RGB colour models.
Print quality & copyright

Articles for comprehensive summaries
Ask for press quality
Images and illustrations
TIFF, EPS, (JPEG, PNG)
Originals in print resolution (300dpi)
“Should look good at 400% zoom”
Review printouts
Ask for permission!
Order form

ORDER FORM

DOCTORAL STUDENT

Name: __________________________ Telephone (mob): __________________________

☐ Mac Word 2008 ☐ Mac Word 2011 ☐ Mac Word 2010 ☐ LaTex


NUMBER OF COPIES: ........ NUMBER OF COLOUR PAGES: ........ NUMBER OF ARTICLES: ........

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☐ Table of contents ☐ Index ☐ Magenta ☐ Red ☐ Grey ☐ Blue ☐ Yellow ☐ Figure

COLOUR:

☐ Red ☐ Grey ☐ Red ☐ Grey ☐ Red ☐ Grey ☐ Black ☐ Tinted (Toned) ☐ White

Background: ☐ Black ☐ White ☐ Colour .......... (PMF.col) ☐ Tinted (Toned)

Login: ☐ Red/black ☐ Black ☐ White

TITLE: ☐ Title with the font Berling ☐ Title with the font Gill Sans

SUBTITLE: ☐ Subtitle in regular style ☐ Subtitle in italic style

NAME: ☐ SVEN SVENSSON ☐ Sven Svensson ☐ Svien Syvessson

PAPER:

Cover: ☐ Glossy (laminated) ☐ Glossy Structured ☐ Matte Structured

INLAY: ☐ Yellow toned paper ☐ White paper

Notes:


Försäkran/Confirmation

Författare/Author:

Title/Title:

(orskrivning/teckning)

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☐ Label  ☐ Border  ☐ Margin  ☐ Seal  ☐ Figure

☐ Red  ☐ Grey  ☐ Red  ☐ Grey  ☐ Red  ☐ Grey  ☐ Back  ☐ Front  ☐ Back  ☐ Front

☐ White  ☐ Black  ☐ White  ☐ White
Mikael Råsander

A Theoretical Perspective on the Chemical Bonding and Structure of Transition Metal Carbides and Multilayers
Colour

COLOUR

☐ Full colour
☐ 1 colour (Black)

Background:
☐ Black
☐ White
☐ Colour .............. (PMS no.)
☐ Tinted (Toned)

Logo:
☐ Red/black
☐ Black
☐ White
University Logotype

UPPSALA UNIVERSITET

UPPSALA UNIVERSITET

UPPSALA UNIVERSITET
Fonts

- Berling
- Gill Sans

Regular or italic

Paper

Cover:
- Glossy (laminated)
- Glossy with structure
- Matte with structure

Thesis
- Yellow toned paper
- White paper
Electronic posting & publishing

Digitala Vetenskapliga Arkivet (DiVA)
Posting details
Publishing of full-text theses
Mandatory
Posting details
Details of included articles
The summary/kappa of comp. theses