UPPSALA UNIVERSITET

Course information
ACADEMIC TEACHER TRAINING COURSE

This Academic Teacher Training Course is offered to international teachers and researchers as well as doctoral students who will be spending extensive periods of time at Uppsala University and taking part in teaching. The course also aims at embracing all of those teaching in English who already have some teaching experience in the field of higher education and must, for different reasons, be provided with the opportunity to undergo teacher training.

Since teaching offered by the University should be of the highest quality, training for the University's teachers (both international and Swedish) turns into an important vehicle for achieving this educational objective. According to the university´s Guidelines for Educational Activity and Development professors and lecturers on staff must have 10 weeks of training in university teaching and learning (or the equivalent). For postgraduate students with teaching duties, a basic training of at least five weeks is required.

The basis for the course is international academic teacher's training needs and desire to acquire knowledge of teaching approach and methods of teaching in higher education. Trainees will be taught in English and the course focuses on teaching and learning, teacher duties and teaching practices in Sweden, how Swedish students react as well as oral presentation skills.

Target Group

The course is designed for international and Swedish university teachers (including postgraduate students with teaching duties) who are obliged to teach and/or tutor/supervise undergraduate and postgraduate students in Sweden. Number of participants are 24.

Prerequisites

No specific prerequisites. Some experience of teaching is, of course, advantageous.

Content

The course comprises the following components, among others:

- Teaching and learning in higher education; theory and practice
- Planning, delivery and evaluation of teaching and learning activities
- Examination/assessment/testing and course assessment/feedback/evaluation
- Teacher – student interaction
- The regulatory framework of Swedish university education
- Practical teacher training by means of video-recording
- Project work

Extent

The course corresponds to 5 weeks full-time work (9 scheduled course days in Campus, plus 16 study days for individual and group work), but runs over a period of 9 weeks.

The scheduled course days in Campus (see calendar) are divided into four blocks (3 + 2 + 2 + 2 days) when we meet at Campus. In between, there is plenty of time for work on preparations and tasks. The scheduled course meeting days normally start at 09.00 and last no longer than 16.30.

The course starts with an introductory task that must be performed before the first scheduled course meeting day. During the course you will be work with and carry out several assignments/tasks, individually and in groups, as well as a project work that runs throughout the whole course period.

Make sure you can set aside time for the course (sum of 25 working days) during the current period and plan it into your calendar, well in advance!

Aims

The overall aim of the course is to strengthen the quality of the education at Uppsala University by facilitating development of the participants´ competences regarding their planning and management of the teaching and learning process.

Preparations

Before the first scheduled course meeting, you must do a preparation assignment, which implies that, according to instructions, you should read parts of the course literature and write a text to be sent in through the Learning Management System (Studium), well before the course starts.

Course requirements

In order to complete the course and receive a course certificate you are obliged to actively attend all scheduled sessions and to fulfil and do a follow-up on each assignment given during the course.

Attendance in scheduled sessions is consequently compulsory. Absence may be permitted only on single occasions, at maximum two, excepting the first meeting. If absence is unavoidable, you will be required to do a make-up assignment afterwards, in order to compensate for what you missed during the session in question. Some sessions cannot be compensated for with an assignment, but have to be made up for with active attendance in a later course.

Registration

Registration is done on the website. The number of participants at each course event is maximized to 24. NOTE! You must complete all the information in the application form in order for the application to be regarded as complete and thus be taken into account when admission.

Important!

When applying for Academic Teacher Training Course it is vital to complete the application form with name, telephone number and e-mail address of the responsible head of department/director of studies. Be careful as to checking the correctness of this information.

The application system will automatically send a question by e-mail to your head of department/director of studies asking for an approval of your participation in the course. If you have applied for more than one course opportunity there will be an e-mailed question for each of them and they all need to be replied to.

It is your own responsibility to make sure that your head of department/director of studies has given his/her approval of your application before the last date for application.

If we have not received an approval from your head of department/director of studies before this date, the application will not be considered.

Course dates

For information about course dates see Medarbetarportalen.
The course will be held in Campus Blåsenhus. Room and the names of the trainers will be announced in the notification.

Financial conditions

The course is free of charge for staff members affiliated with Uppsala University.

More information

Division for Quality Enhancement

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