Course information
ACADEMIC TEACHER TRAINING COURSE

This Academic Teacher Training Course is offered to international teachers and researchers, as well as doctoral students, who will be spending extensive periods of time at Uppsala University and thus taking part in teaching. The course also aims at embracing all of those teaching in English who already have some teaching experience in the field of higher education and must, for different reasons, be provided with the opportunity to undergo teacher training.

Since teaching offered by the University should be of the highest quality, training for the University’s teachers (both international and Swedish) turns into an important vehicle for achieving this educational objective. According to the University’s “Teaching and learning at Uppsala University. Visions for educational activity and development”, professors, senior lecturers and lecturers must have 10 weeks of training in university teaching and learning (or the equivalent). For doctoral students with teaching duties, basic training of at least five weeks is required.

The basis for the course is international academic teacher’s training needs and desire to acquire knowledge of teaching approach and teaching/learning activities in higher education. Participants will be taught in English, and the course will focus on teaching and learning (including oral presentation skills), teaching duties and teaching practices in Sweden, and how Swedish students react.

Target Group

The course is designed for international and Swedish university teachers (including doctoral students with teaching duties) who are obliged to teach and/or tutor/supervise advanced and doctoral students in Sweden. Number of participants is 24.

Prerequisites

No specific prerequisites. Some experience of teaching is, of course, advantageous.

Content

The course comprises the following components, among others:

- Teaching and learning in higher education; theory and practice
- Planning, delivery and evaluation of teaching/learning activities
- Examination/assessment, grading and classroom assessment/feedback
- Teacher—student interaction and inclusive teaching
- The regulatory framework of Swedish university education
- Practical teacher training by means of video-recording
- Project work
Extent

The course corresponds to 5 weeks of full-time work (9 days of classes taught in-campus, including 16 study days for individual and group work), but runs over a period of 9 weeks.

The scheduled days of teaching in-campus (see calendar) are divided into four blocks \((3 + 2 + 2 + 2\) days) when we meet in-campus. In between, there is plenty of time for work on preparations and tasks. The scheduled class meetings usually start at 09.00 and last no longer than 16.30.

The course starts with a preparation assignment that must be performed before the first day of class. During the course, you will be working with and carrying out several assignments/tasks, individually and in groups, as well as a project work that runs throughout the whole course period.

Make sure you can set aside time for the course (sum of 25 working days) during the current period and allocate time for it in your calendar well in advance!

Aims

The overall aim of the course is to enhance the quality of the education at Uppsala University by furthering the development of the participants’ competences in terms of their planning and management of the teaching/learning process.

Preparations

Before the first meeting in class, you must do a preparation assignment, meaning that you should, given the directions provided, read selected parts of the course literature and write a text for submission in Studium (a Learning Management System) well ahead of the start of the course.

Course requirements

In order to finish the course and receive a certificate of completion, you are obliged to actively participate in all classes taught. You are also to fulfil any assignment given, including a follow-up on it, during the course.

Attendance in classes taught is consequently compulsory. Absence may be permitted only on single occasions, at maximum 1.5 day, excepting the first day of class. If absence is unavoidable, you will be required to do a catch-up assignment afterwards, in order to make-up for what you missed in morning or afternoon class. Some classes cannot be caught up with an assignment, but have to be made up for with active participation in a later course.

Registration

Registration is done on the website. The number of participants at each course offering is maximized to 24. NOTE! You must provide all the information requested in the application form in order for the application to be subject to consideration and admission.
Important!

When applying for the Academic Teacher Training Course, it is vital to complete the application form by providing name, phone number and e-mail address of the responsible head of department/director of studies. Be careful as to checking the correctness of this information.

The application system will automatically send a question by e-mail to your head of department/director of studies asking for an approval of your participation in the course. If you have applied for more than one course offering, there will be an e-mailed question for each of them and they all need to be replied to.

It is your own responsibility to make sure that your head of department/director of studies has given his/her approval of your application before the last date for application.

If we have not received an approval from your head of department/director of studies before this date, the application will not be considered.

Course dates

For information about course dates, see Medarbetarportalen. The course will be taught in Campus Blåsenhus. Classroom and the names of the facilitators will be announced in the notification.

Financial conditions

The course is free of charge for staff members affiliated with Uppsala University.

More information

Division for Quality Enhancement

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