UPPSALA
UNIVERSITET

Course information
ACADEMIC TEACHER TRAINING COURSE

This Academic Teacher Training Course is offered to international teachers and researchers as well as doctoral students who will be spending extensive periods of time at Uppsala University and taking part in teaching. The course also aims at embracing all of those teaching in English who already have some teaching experience in the field of higher education and must, for different reasons, be provided with the opportunity to undergo teacher training.

Since teaching offered by the University should be of the highest quality, training for the University's teachers (both international and Swedish) turns into an important vehicle for achieving this educational objective. According to the university´s Guidelines for Educational Activity and Development professors and lecturers on staff must have 10 weeks of training in university teaching and learning (or the equivalent). For postgraduate students with teaching duties, a basic training of at least five weeks is required.

The basis for the course is international academic teacher's training needs and desire to acquire knowledge of teaching approach and methods of teaching in higher education. Trainees will be taught in English and the course focuses on teaching and learning, teacher duties and teaching practices in Sweden, how Swedish students react as well as oral presentation skills.

The course runs for seven weeks and is divided into six blocks. The first preparatory block consists of two days for reading of, and reflection on, the course literature. Parts 2-6 comprise in total 12 scheduled days in session and 11 days for individual homework and group assignments. All in all, the course comprises 25 days and corresponds to five weeks of full-time training.

Target Group

The course is designed for international and Swedish university teachers (including postgraduate students with teaching duties) who are obliged to teach and/or tutor/supervise undergraduate and postgraduate students in Sweden.
Number of participants are 24.

Prerequisites

No specific prerequisites. Some experience of teaching is, of course, advantageous.

Content

The course comprises the following components, among others:

- Teaching and learning in higher education; theory and practice
- Planning, delivery and evaluation of teaching and learning activities
- Examination/assessment/testing and course assessment/feedback/evaluation

- Teacher – student interaction
- The regulatory framework of Swedish university education
- Practical teacher training by means of video-recording
- Project work

Extent

Working hours of the course correspond to five weeks of full-time training (12 days in session, 13 days of homework and group assignments), but are scheduled over a period of seven weeks.

The course is divided in six blocks, where the first (1) block is an individual, preparatory reading assignment. The following blocks (2, 3, 4) are scheduled for three weeks in a row and comprises nine days in session and three days for homework and group assignments. The fifth block (5) lasts for another three weeks and is to a high extent meant for web based learning; here eight days are allocated for homework and group assignments. The finishing block (6) contains three days in session during the final week.

The scheduled sessions start at 9.00 (sharp) and finishes – at the latest – 16.30.

Apart from the preparatory assignment during the first block, there are also a number of other assignments – including a longitudinal project work. During the course, the trainees are expected to attend every session and to work in and out of session with assignments given to them.

Scope

Working hours of the course corresponds to about five weeks of full-time employment training.

2 days for reading of and reflection on the course literature, total 12 schedule days in session and 11 days for individual homework and group assignment.

Course Information

Point of departure for the course will be participants´ training needs for teaching students in higher education of Sweden, as well as participants´ desires to better understand the everyday life of a Swedish academic teacher.

Aims

The overall aim of the course is to strengthen the quality of the education at Uppsala University by facilitating development of the participants´ competences regarding their planning and management of the teaching and learning process.

Preparations

Before attending the first course session, you are asked to fulfil a preparatory assignment. This assignment corresponds to the first block of the course and implies that you read selected parts of the course literature and write a short text with your reflections on the contents.

Regarding the design of the course, it is assumed that working with tasks and assignments which are integrated into your own teaching reality is most worthwhile. In doing so, theory is applied to practice and everyday teaching efforts. You will therefore be required to submit some materials in the Learning Management System, well before the course starts.

Further information regarding the Learning Management System and what to submit will be given upon acceptance and final notification.

Course requirements

In order to complete the course and receive a course certificate you are obliged to actively attend all scheduled sessions and to fulfil and do a follow-up on each assignment given during the course.

Attendance in scheduled sessions is consequently compulsory. Absence may be permitted only on single occasions, at maximum two, excepting the first meeting. If absence is unavoidable you will be required to do a make-up assignment afterwards, in order to compensate for what you missed during the session in question.

Important!

When applying for Academic Teacher Training Course it is vital to complete the application form with name, telephone number and e-mail address of the responsible head of department/director of studies. Be careful as to checking the correctness of this information.

The application system will automatically send a question by e-mail to your head of department/director of studies asking for an approval of your participation in the course. If you have applied for more than one course opportunity there will be an e-mailed question for each of them and they all need to be replied to.

It is your own responsibility to make sure that your head of department/director of studies has given his/her approval of your application before the last date for application.

If we have not received an approval from your head of department/director of studies before this date, the application will not be considered.

Course dates

For information about course dates see Medarbetarportalen.
The course will be held in Campus Blåsenhus. Room and the names of the trainers will be announced in the notification.

Financial conditions

The course is free of charge for staff members affiliated with Uppsala University.

More information

Division for Quality Enhancement

Peter Reinholdsson, Phone: 018-471 18 22, E-mail: Peter.Reinholdsson@uadm.uu.se

Jöran Rehn, Phone: 018-471 19 50, E-mail: Joran.Rehn@uadm.uu.se

Geir Gunnlaugsson, Phone: 018-471 15 18, E-mail: Geir.Gunnlaugsson@uadm.uu.se

Maria Magnusson, Phone: 018-471 15 15, E-mail: Maria.Magnusson@uadm.uu.se

Eva Lide, Phone: 018-471 63 82, E-mail: Eva.Lide@uadm.uu.se