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| **Uppsala - Durham joint Seedcorn Fund Application Form (2020)** |

**To be completed by applicants**

You may enlarge/reduce the boxes, if necessary, but please do not exceed the maximum word count.

For enquiries about the Seedcorn Fund application process, please contact international.partnerships@durham.ac.uk (Durham) or oskar.pettersson@uadm.uu.se (Uppsala).

 **PLEASE COMPLETE THIS FORM REFERRING TO THE 2020 JOINT SEEDCORN FUND GUIDELINES**

**Section 1: PROPOSAL SUMMARY**

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| **Title** |  |
| **Start Date** |  | **End Date** |  | **Planned Duration** |  |

**Section 2: APPLICANTS’ DETAILS**

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| **Lead Applicant (Durham/ Uppsala)** *delete as applicable* |
| **Name** |  |
| **Post held & Department /School** |  |
| **Email** |  |
| **Phone** |  |

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| **Co- lead Applicant (Durham/ Uppsala)** *delete as applicable* |
| **Name** |  |
| **Post held & Department /School** |  |
| **Email** |  |
| **Phone** |  |

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| **External partners (insert university name)** *as applicable* |
| **Name** |  |
| **Post held & Department /School** |  |
| **Email** |  |

**Section 3: PROPOSAL DETAILS**

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| **SUMMARY** |
| **Provide a summary of this project (maximum 100 words).**  |

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| **PROJECT DESCRIPTION**  |
| 1. **Provide an overview of the project activities, including its goals, purpose and core research area into which this project fits. (maximum 200 words).**
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| 1. **How and when will the project take place. (maximum 100 words).**
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| 1. **Briefly outline the expertise of the faculty participants for the project. (maximum 200 words).**

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| 1. **Describe how this project will lead to future grant success. Include timescales for future external grant applications and approximate value of any identified call. (maximum 200 words).**
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| 1. **Describe how joint working between Durham and Uppsala Universities adds value to this particular project and how it aligns to the research strategies and enhances our Universities’ collaboration overall. (maximum 200 words).**
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**Section 4: DETAILS OF THE PROJECT / ACTIVITY BUDGET**

**REMINDER: Expenditure must be incurred in the academic financial year to which it is allocated.**

**NB - Please note the funding will be paid to the university department of the lead applicant.**

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| **RESOURCES REQUESTED** **Please specify all applicable costings in full**  | **2020-2021****€** | **2021-2022****€** |
| **Travel (estimated dates/durations of visits and travel plans)**For budgeting purposes, KLM flights between Stockholm Arlanda (UU) and Newcastle airports (DU) vary in cost throughout the year but are on average around €200 per person, return, when booked in advance.  |  |  |
| **Accommodation and Subsistence (please indicate the number of nights and cost per night)** For budgeting purposes, the average cost of accommodation (per room per night) is €75 in Uppsala and €95 in Durham |  |  |
| **Hospitality for meetings/workshops** |  |  |
| **Market research or other external reports** |  |  |
| **Cost of consumables (please specify)** |  |  |
| **Research assistants** (please see guidelines) |  |  |
| **Other** (*please see guidelines : these costs must be specified and justified)* |  |  |
| **Total** |  |  |

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| **JUSTIFICATION OF BUDGET** |
| **Justify the resources requested above. Please consider value for money in use of internal funds.****PLEASE NOTE THAT AS THE APPLICANT YOU ARE OBLIGED TO SPEND SEEDCORN FUNDS IN LINE WITH THE PROPOSAL BUDGET per section 3. If appropriate you should seek approval for any significant change in the use of seedcorn funds prior to spend or you may be debarred from applying for such funds in the future.** |

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| **ADDITIONAL INFORMATION** |
| **Please provide any additional information which may assist the panel in evaluating the application (maximum 200 words).** |

**Section 5: SIGNATURES**

***In signing this form you are confirming that activities using Grant Seedcorn funding will, if required, be subject to appropriate ethical review, as defined by the Ethics Advisory Committee, and implemented by Department or School arrangements.***

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|  | **Name***(electronic signature preferred)* | **University** *(Durham / Uppsala)* | **Date** |
| **Lead applicant**  |  |  |  |
| **Co-applicant** |  |  |  |

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| **SUPPORTING STATEMENT FROM THE DEPARTMENT/SCHOOL OF (please state):** |
| **Please give a realistic assessment of how the planned external grant will advance the Department/School’s research activity and how it fits in with its Research Strategy. Comment on any particular strengths and weaknesses of the seedcorn application.****PLEASE NOTE THAT THE APPLICANT IS OBLIGED TO SPEND SEEDCORN FUNDS IN LINE WITH THE PROPOSAL AND ASSOCIATED BUDGET. THE APPLICANT IS REQUIRED TO SEEK PRIOR JUSTIFICATION FOR ANY SIGNIFICANT CHANGE IN THE USE OF SEEDCORN FUNDS.**  |
| **Name** | **Signature** | **E-mail** | **Date** |
|  |  |  |  |

**Application deadline: Midday 27th April 2020, UK Time**

**Please submit applications to:**

Emma Moore, International Office

International.partnerships@durham.ac.uk